6.6 An employee must follow a regulation on occupational duty, must maintain machines, tools and equipment to be in compounds clean and clear.

6.7 An employee, as necessary or as suitable to his/her occupation, task or factory compound with full of ability.

Whenever a grievance is received, a superior must urgently warn the employee who makes the grievance, a superior or the first-level superior. In case of a matter to be beyond his/her duty and responsibility, the superior must consider that is this matter under his/her duty and responsibility. The exception to severance pay

7.2.7 a contract of employment, in this regard he/she is entitled to notice the labour inspector and the employee(s) in contemplation of termination, giving the date of the contemplated termination, the reasons for termination and a name list of the employee(s). In item (6), if the imprisonment is for offences commited after the employee has been employed for more than 1 year, the imprisonment is counted as 1 year. In case of a matter to be beyond his/her duty and responsibility, the superior must consider that is this matter under his/her duty and responsibility.
1. The establishments with 10 employees or more must provide the work rule in Thai language and the employer must distribute and post the work rule in a prominent position at the employees’ workplace, for the employees’ use. The employer must submit a copy of the work rules to each establishment located.

2. The employer must distribute and post the work rule in Thai language and the employer must provide the work rule in Thai language within 7 days from the date of the amendment of the work rule. The employer must post up the amended rule within 7 days from the date of the amendment of the work rule. The employer must inform the employees about the amendment of the work rule by any means. Where the amendment is effective as announced at the location, the employer must keep the record for 3 years.

3. The employer must inform the employees about the amendment of the work rule in writing and at the employer’s office.

4. The employer must inform the employees about the amendment of the work rule at each establishment located.

The number of employees less than 10, the establishment need not provide the work rule in Thai language and the employer need not distribute and post the work rule in a prominent position at the employees’ workplace.

5. The establishments with 10 employees or more must provide the work rule in Thai language and the employer must distribute and post the work rule in a prominent position at the employees’ workplace, for the employees’ use. The employer must submit a copy of the work rules to each establishment located.

6. The employer must distribute and post the work rule in Thai language and the employer must provide the work rule in Thai language within 7 days from the date of the amendment of the work rule. The employer must post up the amended rule within 7 days from the date of the amendment of the work rule. The employer must inform the employees about the amendment of the work rule by any means. Where the amendment is effective as announced at the location, the employer must keep the record for 3 years.

7. The employer must inform the employees about the amendment of the work rule in writing and at the employer’s office.

8. The employer must inform the employees about the amendment of the work rule at each establishment located.

The number of employees less than 10, the establishment need not provide the work rule in Thai language and the employer need not distribute and post the work rule in a prominent position at the employees’ workplace.

9. The establishments with 10 employees or more must provide the work rule in Thai language and the employer must distribute and post the work rule in a prominent position at the employees’ workplace, for the employees’ use. The employer must submit a copy of the work rules to each establishment located.

10. The employer must distribute and post the work rule in Thai language and the employer must provide the work rule in Thai language within 7 days from the date of the amendment of the work rule. The employer must post up the amended rule within 7 days from the date of the amendment of the work rule. The employer must inform the employees about the amendment of the work rule by any means. Where the amendment is effective as announced at the location, the employer must keep the record for 3 years.

11. The employer must inform the employees about the amendment of the work rule in writing and at the employer’s office.

12. The employer must inform the employees about the amendment of the work rule at each establishment located.

The number of employees less than 10, the establishment need not provide the work rule in Thai language and the employer need not distribute and post the work rule in a prominent position at the employees’ workplace.